# HIAWATHA USD 415
# BOARD OF EDUCATION
# REGULAR MEETING
# AUGUST 13, 2007

**A. Call Meeting to Order**

President Matt Sprick called the meeting to order at 7:00 pm.

**B. Roll Call**

Board members present were Denise Elffner, Steve Lock, Becky Shamburg, Matt Sprick, David Thompson and John Wright. Board member Pete Rosá arrived at 7:04 pm. Also present were John Severin, Superintendent; Steve Splichal, Assistant Superintendent; Lesli Grimm, Clerk of the Board; Tom Schmitz, Elementary Principal; Dave Coufal, Middle School Principal; Alan Jeffery, High School Principal; Jim Anderson, Hiawatha World; Greg Bebermeyer, KNZA Radio; and Bill Pollock.

**C. Approval of Agenda**

Steve Lock moved and Denise Elffner seconded the motion to approve the agenda noting that the *Possible Purchase of a File Server* and the *High School Teacher Handbook* would be discussed under *Q. Other*. The motion passed 6-0.

**D. Budget Hearing for the 2007-08 Budget**

Lesli Grimm and John Severin reviewed the proposed 2007-2008 budget and responded to questions from the public.

Board member Pete Rosá arrived at 7:04 pm.

**E. Adoption of the 2007-08 Budget**

Denise Elffner moved and Dave Thompson seconded the motion to adopt the 2007-2008 budget as published. The motion passed 7-0.

**F. Comments from the Public**

There were no comments from the public.

**G. Comments from the President**

President Sprick expressed his thankfulness to the media for their positive coverage on the new district administrators, to Steve Lock for serving as President of the Board of Education for the previous 2 years, to John Wright for his six years of service on the Special Education Board, and to John Severin for his great efforts in filling the district's open employee positions with quality people.

**H. Consent Agenda**

Becky Shamburg moved and Steve Lock seconded the motion to approve the Consent Agenda. The Consent Agenda consisted of the following items: 1. Approval of the Minutes of the July 11, 2007 Regular Board Meeting and the July 26, 2007 Special Board Meeting; 2. Approval of the Check Register, Preliminary Check Register, Addendum to the Preliminary Check Register, Outstanding Purchase Order Detail Report, and Credit Card Purchase Logs; 3. Accept the Treasurer's Report for the Month of June 2007; and 4. Accept Contributions. The motion passed 7-0.

**I. Approve the Renewal Requests for Horton and Sabetha to Enter Our District to Transport Students and for Hiawatha to Enter Their Districts to Transport Students**

Steve Splichal reviewed the requests for Horton and Sabetha to enter our district boundaries to transport students and for Hiawatha to enter their districts to transport students.

John Wright moved and Pete Rosá seconded the motion to approve the transportation requests as presented. The motion passed 7-0.

**J. Review and Possible Acceptance of a Bid for the Construction of the Weight Room Addition**

John Severin reviewed the two bids that were received for the construction of the High School Weight Room.

Steve Lock moved and Denise Elffner seconded the motion to table the acceptance of bids on the weight room until more information is available. The motion passed 7-0.

**K Special Education Report**

Denise Elffner reviewed recent action taken by the Special Education Interlocal board.

**L Executive Session**

**1. To Discuss Non-Elected Personnel**

**2. To Discuss Student Personnel**

**3. To Discuss Confidential Data**

John Wright moved and Steve Lock seconded the motion to recess to executive session for 30 minutes to discuss non-elected personnel, student personnel and confidential data. The executive session was necessary to protect the privacy interests of the individual(s) to be discussed and to protect the interests of the business to be discussed. The motion passed 7-0. Following a ten-minute break, the board recessed to executive session at 7:55 pm. John Severin and Steve Splichal were invited into the executive session. Steve Splichal left the executive session from 8:22-8:24 pm. At 8:25 pm and 8:40 pm, John Wright moved and Steve Lock seconded motions to extend the executive session 15 minutes and 15 minutes, respectively. The motions passed 7-0. The board returned to regular session at 8:55 pm.

**M. Action Following Executive Session**

John Wright moved and Becky Shamburg seconded the motion to grant Rick Prochaska a pay increase as discussed in executive session. The motion passed 7-0.

Steve Lock moved and Dave Thompson seconded the motion to grant Elizabeth Smith extended leave for one year under the Family Medical Leave Act, as she completed her contract for the previous year, and to pay her health insurance benefit during that time. The motion passed 7-0.

**N. Review and Possible Approval of an Early Graduation Request**

Denise Elffner moved and Pete Rosá seconded the motion to approve the early graduation request from Kaitlin Mears. The motion passed 7-0.

**O. Approval of Administrative Personnel, Classified Employees and Substitute Teacher Handbooks**

John Severin reviewed the proposed changes to the Administrative, Classified and Substitute Teacher handbooks for 2007-2008.

Dave Thompson moved and Denise Elffner seconded the motion to approve the Administrative Personnel Handbook for 2007-2008. The motion passed 7-0.

Steve Lock moved and Becky Shamburg seconded the motion to approve the Classified Personnel Handbook for 2007-2008. The motion passed 6-1, with John Wright casting the nay vote.

Action on the Substitute Teacher Handbook was tabled pending possible changes in dates noted within the handbook.

The New Teacher Administrator Picnic will be held September 5, 6:30 pm, in the Middle School Commons.

**P. Set Date and Time for New Teacher Administrator Picnic**

Steve Splichal reviewed recent problems experienced with the file servers at the board office and the high school.

**Q. Other**

Denise Elffner moved and John Wright seconded the motion to purchase 2 file servers at a cost not to exceed $15,000. The motion passed 7-0.

Alan Jeffery discussed the changes made to the High School Teacher Handbook.

Becky Shamburg noted that the maintenance work completed at the Special Education Annex during the summer was very nice and much appreciated by the staff from that building.

Dave Thompson moved and Steve Lock seconded the motion to adjourn the meeting. The motion passed 7-0, and President Matt Sprick declared the meeting adjourned at 9:22 pm.

**R. Adjournment**

President

Clerk